WARSAW COMMUNITY
**PUBLIC LIBRARY**
310 E Main Street, Warsaw IN 46580

BOARD OF TRUSTEES MEETING AGENDA
October 19, 2026 – 4 PM – Meeting Room AB

A. CALL TO ORDER

B. INTRODUCTION OF GUESTS

C. ADOPTION OF AGENDA

D. APPROVAL OF MINUTES
1. September 14, 2026 Public Hearing
2. September 14, 2026 Monthly Meeting

E. FINANCIAL REPORT

F. DIRECTOR'S REPORT

G. COMMITTEE REPORTS

H. OLD BUSINESS

I. NEW BUSINESS
1. Adoption of 2027 Budgets
2. Opening of Sealed Bids - Dry Sprinkler System Installation

J. PUBLIC COMMENTS*

K. ADJOURNMENT

10-8-26

*WCPL's Public Comment Policy limits individual comments to five minutes. The full policy is available at warsawlibrary.org/about/library-policies.

| WCPL Trustees | Appointing Body | Term |
|---|---|---|
| Chris Merrill, President | Kosciusko County Commissioners | 6/30/25 - 6/30/29 |
| Tim Keyes, Vice President | Kosciusko County Commissioners | 6/30/22 - 6/30/30 |
| Ben Rice, Treasurer | Kosciusko County Council | 6/30/25 - 6/30/29 |
| Cathi Zdenek, Secretary | Warsaw Community Schools | 8/31/23 - 8/31/27 |
| Jill Beehler | Warsaw Community Schools | 11/10/23 - 11/10/27 |
| Jennifer Hicks | Kosciusko County Council | 6/30/22 - 6/30/30 |
| Barbara Beck | Warsaw Community Schools | 9/9/24 - 9/9/28 |

**WARSAW COMMUNITY PUBLIC LIBRARY**
**BOARD OF TRUSTEES BUDGET HEARING MINUTES**
**September 14, 2026**

CALL TO ORDER

President Chris Merrill called the 2027 Budget Hearing to order at 4:00 PM on Monday, September 14, 2026. Members present included Ben Rice, Barbara Beck, Jen Hicks, Tim Keyes, Cathi Zdenek, and Jill Beehler. Interim Library Director Dana Owen, Business Manager Renee Sweeny, Administrative Liaison Robin Fosnaugh, and three guests were also present.

PUBLIC HEARING FOR THE 2027 BUDGET

Questions regarding the proposed 2027 budget were answered.

ADJOURNMENT

With no additional business to discuss, Tim Keyes moved to adjourn the meeting at 4:15 PM.

SECOND: Jen Hicks MOTION: Passed

Respectfully Submitted: Attested:

Robin Fosnaugh
Administrative Liaison

Cathi Zdenek
Secretary

**WARSAW COMMUNITY PUBLIC LIBRARY**
**BOARD OF TRUSTEES MEETING MINUTES**
**September 14, 2026**

CALL TO ORDER

President Chris Merrill called the meeting to order at 4:15 PM on Monday, September 14, 2026. Trustees Barbara Beck, Tim Keyes, Cathi Zdenek, Jill Beehler, Jen Hicks, and Ben Rice attended. Interim Library Director Dana Owen, Business Manager Renee Sweeny, Administrative Liaison Robin Fosnaugh, and 3 guests were also present.

READING AND APPROVAL OF AGENDA

The agenda for the September 14, 2026, meeting was reviewed, and Jill Beehler moved to approve it as presented.

SECOND: Tim Keyes MOTION: Passed

READING AND APPROVAL OF MINUTES

The minutes of the August 10, 2026, monthly meeting were reviewed, and Cathi Zdenek moved to approve them as presented.

SECOND: Ben Rice MOTION: Passed

The minutes of the August 21, 2026, executive session were reviewed, and Ben Rice moved to approve them as presented.

SECOND: Barbara Beck MOTION: Passed

FINANCIAL REPORT

The financial report was reviewed, and Cathi Zdenek moved to approve it as presented.

SECOND: Ben Rice MOTION: Passed

LIBRARY REPORT

Routine maintenance and progress on the elevator were made.

A new book was installed on the StoryWalk®.

August events, departmental highlights, statistics, and media posts were reviewed.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

A resolution was presented to join the Indiana State Library Consortium for Public Library Internet Access. This resolution would allow the library to access discounted pricing for internet services. Tim Keyes moved to approve the resolution as presented.

SECOND: Jill Beehler MOTION: Passed

NEW BUSINESS

Trustees reviewed a resolution on non-resident card fees. To comply with Indiana State Library standards, the annual fee was set at $116 and the 3-month fee at $29. Tim Keyes moved to approve the resolution as presented.

SECOND: Cathi Zdenek MOTION: Passed

The Resident/Non-Resident Library Card Issuance Policy was revised to reflect changes to the non-resident fee. Ben Rice moved to approve the policy as presented.

SECOND: Jen Hicks MOTION: Passed

Joe Fox has been selected to serve as the WCPL's executive director, effective September 21, 2026. Cathi Zdenek moved to approve Joe Fox's appointment.

SECOND: Ben Rice MOTION: Passed

Compensation for the executive director included an annual salary of $92,500, 15 days of vacation to be taken between September 21 and December 25, 2026, and benefits as outlined in the WCPL Policy Manual. Tim Keyes moved to approve the employment agreement.

SECOND: Cathi Zdenek MOTION: Passed

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

With no additional business to discuss, Tim Keyes moved to adjourn the meeting at 4:27 PM.

SECOND: Jen Hicks MOTION: Passed

Respectfully Submitted:

Robin Fosnaugh
Administrative Liaison

Attested:

Cathi Zdenek
Secretary