



WARSAW COMMUNITY
PUBLIC LIBRARY

310 E Main Street, Warsaw IN 46580

BOARD OF TRUSTEES MEETING AGENDA
May 11, 2026 – 4 PM – Meeting Room AB

- A. CALL TO ORDER
- B. INTRODUCTION OF GUESTS
- C. ADOPTION OF AGENDA
- D. APPROVAL OF MINUTES
 - 1. April 13, 2026 Monthly Meeting
 - 2. April 13, 2026 Executive Session
- E. FINANCIAL REPORT
- F. DIRECTOR'S REPORT
- G. COMMITTEE REPORTS
 - 1. Renovation Committee
- H. OLD BUSINESS
- I. NEW BUSINESS
- J. ADJOURNMENT

5-7-26

**WARSAW COMMUNITY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
April 13, 2026**

CALL TO ORDER

President Chris Merrill called the meeting to order at 4:00 PM on Monday, April 13, 2026. Trustees Ben Rice, Barbara Beck, Jen Hicks, Tim Keyes, Cathi Zdenek, and Jill Beehler were in attendance. Executive Director Heather Barron, Business Manager Renee Sweeny, Administrative Liaison Robin Fosnaugh, and two guests were also present.

READING AND APPROVAL OF AGENDA

The agenda for the April 13, 2026, meeting was reviewed. The Materials Collection Fees Policy was added to the agenda as new business. Tim Keyes moved to approve the agenda as amended.

SECOND: Jill Beehler

MOTION: Passed

READING AND APPROVAL OF MINUTES

The minutes of the March 9, 2026, monthly meeting were reviewed. Cathi Zdenek moved to approve the minutes as presented.

SECOND: Ben Rice

MOTION: Passed

FINANCIAL REPORT

Renee Sweeny presented the financial report, and Ben Rice moved to approve it as presented.

SECOND: Cathi Zdenek

MOTION: Passed

DIRECTOR'S REPORT

Executive Director Heather Barron shared that Renee Sweeny celebrated her 41st anniversary.

A rummage sale was held, and unused items were sold.

Repairs to the Cataloging Department were completed, and after five months of relocation, staff returned to their office.

Our partners and sponsors of the *Americans and the Holocaust* exhibit were recognized. A life-size image of cyclist Geno Bartali was unveiled and will debut at the Fat and Skinny Tire Fest in May.

“We Love Our Library” yard signs will be distributed to celebrate National Library Week. This year’s theme is “Find Your Joy.”

The Kosciusko County Chamber of Commerce filmed a fun video about the library.

Seven hundred butterflies were ordered for the Butterfly Project. Painted butterflies will be used to create a public art installation.

The Friends of the Library held their first basket auction, raising \$1,200 from 30 donated baskets. An additional \$1,300 was raised at the book sale.

March events, departmental highlights, stats, and media posts were reviewed.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Changes to the Library Volunteer Policy were reviewed, and Cathi Zdenek moved to approve the policy.

SECOND: Ben Rice

MOTION: Passed

The Public Meeting Room Policy was updated, and Tim Keyes moved to approve it.

SECOND: Jill Beehler

MOTION: Passed

Updates to the Termination of Employment Policy were reviewed. Cathi Zdenek moved to approve the policy.

SECOND: Jill Beehler

MOTION: Passed

The Materials Collection Fees Policy was reviewed, and Cathi Zdenek moved to approve it as presented.

SECOND: Ben Rice

MOTION: Passed

WCPL’s 2026-2030 Strategic Plan was introduced. Tim Keyes moved to approve the plan.

SECOND: Cathi Zdenek

MOTION: Passed

ADJOURNMENT

With no additional business to discuss, Tim Keyes moved to adjourn the meeting at 4:29 PM.

SECOND: Jen Hicks

MOTION: Passed

Respectfully Submitted:

Attested:

Robin Fosnaugh
Administrative Liaison

Cathi Zdenek
Secretary

**WARSAW COMMUNITY PUBLIC LIBRARY
BOARD OF TRUSTEES
EXECUTIVE SESSION MINUTES
April 13, 2026**

CALL TO ORDER

President Chris Merrill called the session to order at 4:40 PM on Monday, April 13, 2026. Members Cathi Zdenek, Jill Beehler, Barbara Beck, Jen Hicks, Tim Keyes, and Ben Rice attended. Executive Director Heather Barron was also present.

PURPOSE

The Board convened in an executive session to discuss an individual over whom the governing body has jurisdiction, to receive information concerning the individual's misconduct, and to discuss the individual's status as an employee, as authorized under IC 5-14-1.5-6.1(b)(6) (A) (B).

ADJOURNMENT

By board consensus, the meeting adjourned at 5:50 PM.

Respectfully Submitted:

Attested:

Heather Barron
Executive Director

Cathi Zdenek
Secretary