



WARSAW COMMUNITY PUBLIC LIBRARY

310 E Main Street, Warsaw IN 46580

BOARD OF TRUSTEES PUBLIC HEARING October 20, 2025 - 4 PM Meeting Room AB

- A. CALL TO ORDER
- B. FIRST PRELIMINARY DETERMINATION HEARING FOR A PROPOSED RENOVATION PROJECT
- C. ADJOURNMENT

BOARD OF TRUSTEES MEETING AGENDA October 20, 2025 – 4:30 PM Meeting Room AB

- A. CALL TO ORDER
- B. INTRODUCTION OF GUESTS
- C. ADOPTION OF AGENDA
- D. APPROVAL OF MINUTES
 - 1. September 8, 2025 Public Hearing
 - 2. September 8, 2025 Monthly Meeting
- E. FINANCIAL REPORT
- F. DIRECTOR'S REPORT
- G. COMMITTEE REPORTS
 - 1. Renovation Committee
- H. OLD BUSINESS
- I. NEW BUSINESS
 - 1. Adoption of 2026 Budgets
 - 2. 3D Printer Policy
 - 3. Executive Director Evaluation Process
- J. ADJOURNMENT

10-15-25

WCPL Trustees	Appointing Body	Term
Chris Merrill, President	Kosciusko County Commissioners	6/30/25 – 6/30/29
Tim Keyes, Vice President	Kosciusko County Commissioners	6/30/22 – 6/30/26
Ben Rice, Treasurer	Kosciusko County Council	6/30/25 – 6/30/29
Cathi Zdenek, Secretary	Warsaw Community Schools	8/31/23 – 8/31/27
Jill Beehler	Warsaw Community Schools	11/10/23 – 11/10/27
Jennifer Hicks	Kosciusko County Council	6/30/22 – 6/30/26
Barbara Beck	Warsaw Community Schools	9/9/24 – 9/9/28

warsawlibrary.org 
574.267.6011 

**WARSAW COMMUNITY PUBLIC LIBRARY
BOARD OF TRUSTEES BUDGET HEARING MINUTES
September 8, 2025**

CALL TO ORDER

President Chris Merrill called the 2026 Budget Hearing to order at 4:00 PM on Monday, September 8, 2025. Members present included Ben Rice, Barbara Beck, Jen Hicks, Tim Keyes, and Jill Beehler. Cathi Zdenek was absent with prior notice. Executive Director Heather Barron, Business Manager Renee Sweeny, Administrative Liaison Robin Fosnaugh, and two guests were also present.

PUBLIC HEARING FOR THE 2026 BUDGET

There were no public comments or questions about the proposed 2026 budget.

ADJOURNMENT

With no additional business to discuss, Tim Keyes moved to adjourn the meeting at 4:15 PM.

SECOND: Jill Beehler

MOTION: Passed

Respectfully Submitted:

Attested:

Robin Fosnaugh
Administrative Liaison

Chris Merrill
President

**WARSAW COMMUNITY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
September 8, 2025**

CALL TO ORDER

President Chris Merrill called the meeting to order at 4:15 PM on Monday, September 8, 2025. Members Ben Rice, Barbara Beck, Jen Hicks, Tim Keyes, and Jill Beehler attended. Cathi Zdenek was absent with prior notice. Executive Director Heather Barron, Business Manager Renee Sweeny, Administrative Liaison Robin Fosnaugh, and two guests were also present.

READING AND APPROVAL OF AGENDA

The agenda for the September 8, 2025, meeting was reviewed. Jill Beehler moved to approve the agenda as presented.

SECOND: Ben Rice

MOTION: Passed

READING AND APPROVAL OF MINUTES

The Board reviewed the minutes from the August 11, 2025, monthly meeting. Tim Keyes moved to approve the minutes as presented.

SECOND: Jill Beehler

MOTION: Passed

FINANCIAL REPORT

Business Manager Renee Sweeny presented the financial report. Ben Rice moved to approve the report as presented.

SECOND: Tim Keyes

MOTION: Passed

DIRECTOR'S REPORT

Amy Mann and Kelly Dawson celebrated 15 years of service with WCPL. Stephanie Goodwin has resigned from the Youth Services Department. Executive Director Heather Barron wished her well as she moves on to new opportunities.

WCPL's health partnerships continue to expand. In August, Francine's Friends Mobile Mammography and the Northern Indiana MCH Network were onsite to offer testing.

DreamOn Studios continues to work on promotional videos for WCPL.

On August 14, staff participated in a development session where they explored the SOAR (Strengths, Opportunities, Aspirations, Results) framework to offer feedback for the upcoming strategic plan.

The Story Emporium Used Bookstore has expanded to include a new section for youth and teen books. The store is open from 4 - 7 pm on Tuesdays and from 10:30 am - 1:30 pm on Saturdays.

Heather attended a new member orientation for the Warsaw Public Arts Commission.

The boiler project is nearing completion. A small oil leak was detected on the chiller from one of the compressor engines. A repair has been made, and the chiller should last until cooler weather arrives.

August events, departmental highlights, stats, and media posts were reviewed.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

With no additional business to discuss, Tim Keyes moved to adjourn the meeting at 4:28 PM.

SECOND: Jen Hicks

MOTION: Passed

Respectfully Submitted:

Attested:

Robin Fosnaugh
Administrative Liaison

Chris Merrill
President