



WARSAW COMMUNITY PUBLIC LIBRARY

310 E Main Street, Warsaw IN 46580

BOARD OF TRUSTEES PUBLIC HEARING

September 8, 2025 - 4 PM

Meeting Room AB

- A. CALL TO ORDER
- B. PUBLIC HEARING FOR THE 2026 BUDGETS
- C. ADJOURNMENT

BOARD OF TRUSTEES MEETING AGENDA

September 8, 2025 – 4:15 PM

Meeting Room AB

- A. CALL TO ORDER
- B. INTRODUCTION OF GUESTS
- C. ADOPTION OF AGENDA
- D. APPROVAL OF MINUTES
- E. FINANCIAL REPORT
- F. DIRECTOR'S REPORT
- G. COMMITTEE REPORTS
 - 1. Renovation Committee
- H. OLD BUSINESS
- I. NEW BUSINESS
- J. ADJOURNMENT

9-3-25

WCPL Trustees	Appointing Body	Term
Chris Merrill, President	Kosciusko County Commissioners	6/30/25 – 6/30/29
Tim Keyes, Vice President	Kosciusko County Commissioners	6/30/22 – 6/30/26
Ben Rice, Treasurer	Kosciusko County Council	6/30/25 – 6/30/29
Cathi Zdenek, Secretary	Warsaw Community Schools	8/31/23 – 8/31/27
Jill Beehler	Warsaw Community Schools	11/10/23 – 11/10/27
Jennifer Hicks	Kosciusko County Council	6/30/22 – 6/30/26
Barbara Beck	Warsaw Community Schools	9/9/24 – 9/9/28

warsawlibrary.org 
574.267.6011 

**WARSAW COMMUNITY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
August 11, 2025**

CALL TO ORDER

President Chris Merrill called the meeting to order at 4 PM on Monday, August 11, 2025. Members Ben Rice, Barbara Beck, Cathi Zdenek, Jen Hicks, Tim Keyes, and Jill Beehler attended the meeting. Executive Director Heather Barron, Business Manager Renee Sweeny, Administrative Liaison Robin Fosnaugh, and two guests were also present.

READING AND APPROVAL OF AGENDA

The agenda for the August 11, 2025, meeting was reviewed. Jill Beehler moved to approve the agenda as presented.

SECOND: Barbara Beck

MOTION: Passed

READING AND APPROVAL OF MINUTES

The Board examined the monthly meeting minutes from July 14, 2025. Cathi Zdenek moved to approve the minutes as presented.

SECOND: Tim Keyes

MOTION: Passed

FINANCIAL REPORT

Business Manager Renee Sweeny presented the financial report. Ben Rice moved to approve the report as presented.

SECOND: Barbara Beck

MOTION: Passed

DIRECTOR'S REPORT

Charlene Caron retired after 15 years of service, and Erica Bennington will transition to full-time in Adult Services.

Executive Director Heather Barron shared that WCPL served as a blood donation site for the American Red Cross and will host Francine's Mobile Mammography in September.

Over 40 patrons took part in creating two videos with DreamOn Studios.

The Friends of the Library sidewalk sale, featuring books and cookies, raised \$1,683. The group was especially thanked for sponsoring the Roz Puppets event at the end of summer reading.

A tree located on the south lawn has emerald ash borers. Phillips Tree Service will remove the tree.

July events, departmental highlights, stats, and media posts were reviewed.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

There was no old business.

NEW BUSINESS

The Board reviewed a resolution for non-resident fees. To meet Indiana State Library standards, the annual fee was set at \$104 and the three-month fee at \$26. Ben Rice moved to approve the resolution as presented.

SECOND: Tim Keyes

MOTION: Passed

The Resident/Non-Resident Library Card Issuance Policy was revised to include changes in the non-resident fee. Cathi Zdenek moved to approve the policy as presented.

SECOND: Jill Beehler

MOTION: Passed

A resolution was presented to join the Indiana State Library Consortium for Public Library Internet Access. This resolution allows the library to access discounted pricing for internet services. Tim Keyes moved to approve the resolution as presented.

SECOND: Ben Rice

MOTION: Passed

The Board discussed the future ability to publish public notices. Tim Keyes moved to approve the authorization.

SECOND: Jen Hick

MOTION: Passed

The Homebound Services Policy has been revised to incorporate recent changes. Cathi Zdenek moved to approve the policy as presented.

SECOND: Barbara Beck

MOTION: Passed

A resolution to reduce the current budget by \$182,838 was reviewed. Ben Rice moved to approve the resolution as presented.

SECOND: Tim Keyes

MOTION: Passed.

ADJOURNMENT

With no additional business to discuss, Tim Keyes moved to adjourn the meeting at 4:22 PM.

SECOND: Jen Hicks

MOTION: Passed

Respectfully Submitted:

Attested:

Robin Fosnaugh
Administrative Liaison

Cathi Zdenek
Secretary