



WARSAW COMMUNITY PUBLIC LIBRARY

310 E Main Street, Warsaw IN 46580

BOARD OF TRUSTEES MEETING AGENDA

August 11, 2025 - 4 PM

Meeting Room AB

- A. CALL TO ORDER
- B. INTRODUCTION OF GUESTS
- C. ADOPTION OF AGENDA
- D. APPROVAL OF MINUTES
- E. FINANCIAL REPORT
- F. DIRECTOR'S REPORT
- G. COMMITTEE REPORTS
 - 1. Renovation Committee
- H. OLD BUSINESS
- I. NEW BUSINESS
 - 1. Resolution for Non-Resident Fee
 - 2. Resident/Non-Resident Library Card Issuance Policy
 - 3. Resolution to Join Public Library Internet Consortium
 - 4. Authorization for Publishing Public Hearings
 - 5. Homebound Services Policy
 - 6. Resolution to Reduce Current Budget
- J. ADJOURNMENT

8-7-25

WCPL Trustees	Appointing Body	Term
Chris Merrill, President	Kosciusko County Commissioners	6/30/25 - 6/30/29
Tim Keyes, Vice President	Kosciusko County Commissioners	6/30/22 - 6/30/26
Ben Rice, Treasurer	Kosciusko County Council	6/30/25 - 6/30/29
Cathi Zdenek, Secretary	Warsaw Community Schools	8/31/23 - 8/31/27
Jill Beehler	Warsaw Community Schools	11/10/23 - 11/10/27
Jennifer Hicks	Kosciusko County Council	6/30/22 - 6/30/26
Barbara Beck	Warsaw Community Schools	9/9/24 - 9/9/28

warsawlibrary.org 
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**WARSAW COMMUNITY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
July 14, 2025**

CALL TO ORDER

President Chris Merrill called the meeting to order at 4 PM on Monday, July 14, 2025. Members Ben Rice, Barbara Beck, Cathi Zdenek, Jen Hicks, Tim Keyes, and Jill Beehler attended the meeting. Executive Director Heather Barron, Business Manager Renee Sweeny, Administrative Liaison Robin Fosnaugh, and one guest were also present.

READING AND APPROVAL OF AGENDA

The agenda for the July 14, 2025, meeting was reviewed. Jill Beehler moved to approve the agenda as presented.

SECOND: Cathi Zdenek

MOTION: Passed

READING AND APPROVAL OF MINUTES

The Board examined the monthly meeting minutes from June 9, 2025. It was observed that Jill Beehler was not recorded as absent with prior notice in the previous minutes. Tim Keyes motioned to approve the minutes with the noted correction.

SECOND: Barbara Beck

MOTION: Passed

FINANCIAL REPORT

Business Manager Renee Sweeny presented the financial report. Cathi Zdenek moved to approve the report as presented.

SECOND: Ben Rice

MOTION: Passed.

DIRECTOR'S REPORT

June saw work anniversaries ranging from 3 to 16 years. Abby Rahn's last day in Circulation was June 18.

Executive Director Heather Barron reported that the DLGF held workshops on state legislative changes, and there is still much to learn.

The Indiana State Library conducted a meeting to share updates on recent changes. The Libby/Overdrive app will continue without changes, Rosetta Stone will be removed from INSPIRE, and two resources will be downgraded. Funds for internet connectivity have been cut, but federal funding remains available. The Indiana State Library standards and certification requirements also remain in place.

DreamOn Studios will create two short videos to highlight WCPL's value and explain why the library is seeking funding for renovations.

Peg Burgher was elected president of the Friends of the Library. The group also organized a fundraiser at Hacienda on June 18, with part of the day's sales donated to the organization. Special thanks were given to the group for sponsoring two shows presented by Magician Chad Collyer.

Chris Merrill and Ben Rice have been reappointed to serve another term on the Library Board.

June events, departmental highlights, stats, and media posts were reviewed. Over 2,000 people participated in the summer reading challenge.

COMMITTEE REPORTS

A meeting was held with Luminaut, and the schematic design is nearing completion. Due to recent legislative changes, the Bond Council has offered to conduct an informational training session.

OLD BUSINESS

There was no old business.

NEW BUSINESS

A Reimbursement Resolution was introduced to officially reimburse expenditures related to the improvements the library plans to finance, not to exceed \$1,000,000. Ben Rice moved to approve the resolution.

SECOND: Jill Beehler

MOTION: Passed

ADJOURNMENT

With no additional business to discuss, Tim Keyes moved to adjourn the meeting at 4:21 PM.

SECOND: Jen Hicks

MOTION: Passed

Respectfully Submitted:

Attested:

Robin Fosnaugh
Administrative Liaison

Cathi Zdenek
Secretary