

Warsaw Community Public Library  
310 East Main Street  
Warsaw, IN 46580

Library Director  
Ann M. Zydek  
December 7, 2022

**BOARD OF TRUSTEES MEETING AGENDA**  
**December 12, 2022 – 4:00 PM**  
**MEETING ROOM A/B**

- A. CALL TO ORDER
- B. INTRODUCTION OF GUESTS
- C. READING AND APPROVAL OF AGENDA BOARD ACTION
- D. MINUTES OF LAST MEETING BOARD ACTION
- E. TREASURER’S REPORT BOARD ACTION
  - 1. November 2022 Financial Report
  - 2. Claims for December 2022
  - 3. Investments
- F. DIRECTOR’S REPORT
  - 1. Departmental Reports and Statistics for November 2022
  - 2. Staff/Trustee Update
  - 3. Building/Equipment Report
- G. COMMITTEE REPORTS
- H. OLD BUSINESS
- I. NEW BUSINESS
  - 1. 2023 Slate of Board Officers BOARD ACTION
  - 2. Warsaw Parks & Recreation Department Board Appointment BOARD ACTION
  - 3. Wage/Salary Table BOARD ACTION
  - 4. 2023 Staff Salary Schedule BOARD ACTION
- J. ADJOURNMENT BOARD ACTION

**WARSAW COMMUNITY PUBLIC LIBRARY  
BOARD OF TRUSTEES PUBLIC HEARING FOR THE  
INTERNET ACCEPTABLE USE POLICY REVIEW  
November 14, 2022**

CALL TO ORDER

Board President Chris Merrill called the public hearing to order at 4:00 PM on Monday, November 14, 2022. Members present: Ben Rice, Barbara Beck, Jen Hicks, Tim Keyes, and Jill Beehler. Member absent with prior notice: Cathi Zdenek. Also present: Director Ann Zydek, Business Manager Renee Sweeny, Marketing Administrator Robin Fosnaugh, and InkFree Journalist Liz Shepherd.

PUBLIC HEARING TO REVIEW THE WCPL INTERNET ACCEPTABLE USE POLICY

There were no questions raised concerning the Internet Acceptable Use Policy.

ADJOURNMENT

With no further business, at 4:15 PM Jill Beehler moved

THAT the public hearing adjourn.

SECOND: Barbara Beck

MOTION: Passed

Respectfully Submitted:

Attested:

Robin Fosnaugh  
Marketing Administrator

Jill Beehler  
Secretary

**WARSAW COMMUNITY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
November 14, 2022**

CALL TO ORDER

President Chris Merrill called the meeting to order after the public hearing at 4:15 PM on Monday, November 14, 2022. Members present: Jill Beehler, Jen Hicks, Ben Rice, Tim Keyes, and Barbara Beck. Member absent with prior notice: Cathi Zdenek. Also present: Director Ann Zydek, Business Manager Renee Sweeny, Marketing Administrator Robin Fosnaugh, and InkFree News Journalist Liz Shepherd.

READING AND APPROVAL OF AGENDA

The agenda of the November 14, 2022 meeting was reviewed. Barbara Beck moved

THAT the board approves the agenda as presented.

SECOND: Ben Rice

MOTION: Passed

READING AND APPROVAL OF MINUTES

The minutes of the October 17, 2022 monthly meeting was reviewed. Ben Rice moved

THAT the board approves the minutes as presented.

SECOND: Barbara Beck

MOTION: Passed

TREASURER'S REPORT

Renee Sweeny reviewed the financial report, claims, and investments. Barbara Beck moved

THAT the board approves the treasurer's report as presented.

SECOND: Jill Beehler

MOTION: Passed

DIRECTOR'S REPORT

Library Director Ann Zydek reported the library was closed October 10 for Columbus Day.

Field Examiner Jaylen Hull conducted an exit conference for the years 2018-2021 on October 20. Report findings arrived on October 27 from the State Board of Accounts. Ann thanked Renee Sweeny for her work.

Ann shared Typical Week statistics show the library is still recovering from the pandemic.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

After reviewing the Library Volunteer Policy, Barbara Beck moved

THAT any section that reads “to work” be changed to read “to volunteer.”

SECOND: Ben Rice

MOTION: Passed

NEW BUSINESS

After reviewing the Internet Acceptable Use Policy at the public hearing, Jill Beehler moved

THAT the board approves the Internet Acceptable Use Policy as presented.

SECOND: Tim Keyes

MOTION: Passed

ADJOURNMENT

With no further business, Jen Hicks moved

THAT the meeting is adjourned at 4:27 PM.

SECOND: Barbara Beck

MOTION: Passed

Respectfully Submitted:

Attested:

Robin Fosnaugh  
Marketing Administrator

Jill Beehler  
Secretary