

**WARSAW COMMUNITY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
May 14, 2018**

CALL TO ORDER

President Chris Merrill called the meeting to order at 4:02 PM on Monday, May 14, 2018. Members present: Cathi Zdenek, Ben Rice, Barbara Beck, Paulette Sauders, Sherri Dalrymple and Jill Beehler. Also present: Ann M. Zydek, Director; Joni Brookins, Assistant Director; Renee Sweeny, Business Manager; Robin Fosnaugh, Administrative Assistant; and Phil Smith, InkFree News.

READING AND APPROVAL OF AGENDA

The agenda of the May 14, 2018 meeting was reviewed. Jill Beehler moved

THAT the Board approves the agenda as presented.

SECOND: Cathi Zdenek

MOTION: Carried

READING AND APPROVAL OF MINUTES

The minutes of the April 9, 2018 monthly meeting was reviewed. Ben Rice moved

THAT the Board approves the minutes as presented.

SECOND: Barbara Beck

MOTION: Carried

TREASURER'S REPORT

Renee Sweeny reviewed the financial report, claims, and investments. Cathi Zdenek moved

THAT the Board approves the Treasurer's Report as presented.

SECOND: Jill Beehler

MOTION: Carried

DIRECTOR'S REPORT

Friends of the Library held a volunteer reception on May 2 to honor members. Ann Zydek presented the 2018 wish list to members for consideration.

Chris Rodenbeck, a Field Examiner for the Indiana State Board of Accounts conducted an audit of the library for the years 2013-2017.

Otis Elevator Company was on site April 20 to repair the LULU elevator. The elevator worked a few hours before it began having problems, and stopped working a couple days later. Ann and Bruce Hively met with Alternative Lift Company to look into possible options.

Library patrons now have the option to receive Wowbrary, a free weekly email alert promoting new materials.

Ann mentioned that more libraries are considering not charging overdue fines. Department heads are mostly in favor of WCPL going fine free. The Board of Trustees were asked if there was interest in investigating the idea further. After discussion the Trustees expressed interest and would like to receive more information.

### COMMITTEE REPORTS

There were no committee reports.

### OLD BUSINESS

Ann outlined the fee structure of attorneys under consideration to be hired for legal services. Ann recommended Rockhill Pinnick, but there is an annual retainer of \$1,500. After discussion, it was noted there is a need to negotiate the fee of services further. The matter was tabled until the June meeting.

### NEW BUSINESS

Joni Brookins reviewed changes to the Materials Loan Policy. Ben Rice moved

THAT the Board approves the Materials Loan Policy as presented.

SECOND: Cathi Zdenek

MOTION: Carried

Ann Zydek presented the 2019 Goals. Barbara Beck moved

THAT the Board approves the 2019 Goals as presented.

SECOND: Ben Rice

MOTION: Carried

### ADJOURNMENT

With no further business, at 5:07 PM, Jill Beehler moved

THAT the meeting adjourn.

SECOND: Ben Rice

MOTION: Carried

Respectfully Submitted:

Attested:

Robin Fosnaugh  
Administrative Assistant

Cathi Zdenek  
Secretary