

LIBRARY BUDGET ESTIMATE

For the Calendar Year Ending December 31, 2010

Warsaw Community Public Library

Kosciusko County

Prepare a separate estimate for each fund.			
Library Operating Fund			
	Items	Total Estimate	Approved
1. PERSONAL SERVICES			
Salaries and Wages			
Salary of Librarian	83,200		
Salary of Assistants	1,068,902		
		1,152,102	
Salary of Treasurer			
Wages of Janitors	80,910	80,910	
Employee Benefits			
Employer's Share - FICA	94,500		
Unemployment Compensation	7,000		
Employer's Contribution - PERF	92,800		
Employer's Contribution - Group Insurance	190,000		
Sick Pay			
Other Employee Benefits			
Other Personal Services		384,300	
TOTAL PERSONAL SERVICES		1,617,312	
2. SUPPLIES			
Office Supplies			
Official Records	1,000		
Stationery and Printing	2,000		
Other Office Supplies	20,700	23,700	
Operating Supplies			
Cleaning and Sanitation Supplies	6,500		
Fuel, Oil and Lubricants	700		
Other Operating Supplies	2,400	9,600	
Repair and Maintenance Supplies			
Building Materials and Supplies	6,000		
Paint and Painting Supplies	500		
Repair Parts	900		
Other Repair and Maintenance Supplies	500	7,900	
Other Supplies			
Library Supplies	35,600		
Promo & Misc.	16,100	51,700	
TOTAL SUPPLIES		92,900	
3. OTHER SERVICES AND CHARGES			
Professional Services			
Consulting Services			
Engineering and Architectural Services			
Legal Services			
Other Professional Services	59,400	59,400	
Communication and Transportation			
Telephone and Telegraph	32,100		
Postage	9,000		
Traveling Expense	7,000		
Professional Meetings	20,000		
Freight and Express	13,000		
		81,100	
Printing and Advertising			
Advertising and Publication of Notices	10,000		
Printing (Other Than Office Supplies)	10,400	20,400	
Insurance			
Official Bonds	200		
Other Insurance	33,500	33,700	

3. OTHER SERVICES AND CHARGES (continued)

Utility Services			
Gas	20,000		
Electricity	50,000		
Water	6,000		
Waste Disposal Services	6,000	82,000	
Repairs and Maintenance			
Buildings and Structures	15,000		
Equipment	60,000	75,000	
Rentals			
Real Estate	5		
Equipment and other rentals	2,500	2,505	
Debt Service			
Principal of Bonds			
Interest - Bonds	5	5	
Lease Rental			
Other			
Dues	5,000		
Interest on Temporary Loans	5		
Taxes and Assessments	5	5,010	
Transfer to Library Improvement Reserve Fund	30,000	30,000	
Book Rebinding	1,000		
Snow Removal	4,000		
OCLC Svc.; Refunds & other	21,100	26,100	
TOTAL OTHER SERVICES AND CHARGES		415,220	
4. CAPITAL OUTLAYS			
Land	5		
Buildings	5		
Improvements Other than Buildings	5	15	
Furniture and Equipment	111,500	111,500	
Other Capital Outlays			
Books	293,800	293,800	
Periodicals and Newspapers	95,400	95,400	
Nonprinted Materials (Microforms & Audio Visuals)	128,853	128,853	
TOTAL CAPITAL OUTLAYS		629,568	
FUND TOTAL		2,755,000	

We hereby certify that the foregoing is a true and fair estimate of the necessary expense of the Warsaw Community Public Library for the calendar year 2010 for the purposes therein specified.

Dated this 10th day of August, 2009.

AYE

NAY

Members of Library Board

Members of Library Board

ID YEAR CO TYPE KEY

Warsaw Community Public Library

Kosciusko County, Indiana

ESTIMATE OF MISCELLANEOUS REVENUES
 FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES
 FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED, YEAR 2010

PREPARE SEPARATE ESTIMATE FOR EACH FUND

Library Operating Fund SOURCE OF RECEIPTS	ESTIMATED AMOUNTS TO BE RECEIVED			
	A July 1, 2009 to Dec. 31, 2009	X Department of Local Government Finance	B Jan. 1, 2010 to Dec. 31, 2010	X Department of Local Government Finance
SPECIAL TAXES:				
0201 Financial Institutions Tax/PCA	3,304		2,600	
0202 License Excise Tax	34,700		55,600	
0203 CAGIT Certified Shares				
0204 CAGIT Property Tax Replacement Credit			XXXXXXXXXXXXX	
0212 County Option Income Tax (COIT)	421,017		673,626	
0217 CVET Commercial Vehicle Excise Tax	2,500		4,100	
OTHER REVENUE:				
1515 State Distribution	0		0	
4100 Fines and Fees	40,000		70,000	
2717 Photocopy Fees	2,000		4,000	
6101 Income From Trusts				
6100 Interest on Investments	3,000		6,000	
2716 County Contractual Library				
1418 Library Service Authority				
2705 Township Contracts (Lists)				
Fax	500		1,000	
6400 Gifts and Bequests				
1419 Operating Grants (Specify Source)				
1420 Capital Grants (Specify Source)				
5207 Transfer from Operating Fund (For LIRF Only)				
6200 Rental of Property				
5101 Sale of Property	0		1000	
9999 Total Columns A and B	507,021		817,926	

NOTE: Column A is for the period from July 1 to December 31 of the present.
 Column B is for the period from January 1 to December 31 of the incoming year.
 Columns X are reserved for the Department of Local Government Finance.
 (CAGIT) means County Adjusted Gross Income Tax.

NOTICE TO TAXPAYERS OF BUDGET ESTIMATES AND TAX LEVIES

In the matter of determining the tax rates for certain purposes by the Library Board of Warsaw Community Public Library, Kosciusko County, Indiana. Notice is hereby given to taxpayers of Warsaw Community Public Library, that the proper officers of said Library will conduct a public hearing at 310 E. Main St., Warsaw, IN on the 2010 budget at 4:00 p.m. on August 31, 2009. Following this meeting, any ten or more taxpayers, or one (1) taxpayer that owns property that represents at least ten percent (10%) of the taxable assessed valuation in the political subdivision, may object to a budget, tax rate or tax levy by filing an objecting petition with the proper officers of the political subdivision, within seven days after the hearing. The objecting petition must identify the provisions of the budget tax rate or tax levy that taxpayers object to. If a petition is filed, the political subdivision shall adopt with its budget a finding concerning the objections filed and testimony presented. Following this aforementioned hearing, the Library Board will meet at 310 E Main St, Warsaw, IN on September 14, 2009, at 4:00 p.m. to adopt the following budget:

Net Assessed Valuation 1,186,330,576

BUDGET ESTIMATE AND TAX LEVIES

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals (included in Column 3)	5 Current Tax Levy
Library Operating Fund	\$ 2,755,000	\$ 1,266,271		\$ 1,210,367
Library Improve. Reserve Fund	\$ 109,580	\$ -		\$ -
Bond & Interest Redem. Fund	\$ 391,486	\$ 375,899		\$ 347,069
Capital Projects Fund	\$ 261,614	\$ 169,729		\$ 164,785
Lease Rental				
Fund				
Fund				
Fund				
Fund				
TOTALS	\$ 3,517,680	\$ 1,811,899		\$ 1,722,221

The 2010 estimated maximum levy limitation for this unit is \$1,434,925.
 The Property Tax Replacement Credit used to reduce the rate for this unit is -0-.

Taxpayers appearing at the hearing shall have an opportunity to be heard.

 Anthony Etienne, President of Library Board

 John Yingling, Secretary of Library Board

 Ruth Jones, Treasurer of Library Board

Date August 10, 2009

ID YEAR CO TYPE KEY

RESOLUTION OF APPROPRIATIONS

The following resolution appropriates monies for the purpose of defraying the expenses for the fiscal year beginning January 1, 2010 and ending December 31, 2010, including all outstanding claims and obligations, and fixing a time when the same shall take effect.

Section 1. Be it resolved by the Library Board of Warsaw Community Public Library, Kosciusko County, Indiana, that for the expenses of the library for the calendar year ending December 31, 2010, the following sums of money are hereby appropriated, and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same. Such sum herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law.

Section 2. That for said calendar year there is hereby appropriated out of the Library Operating Fund of said Library, the following:

100 Personal Services

Salaries and Wages	_____
Salary of Librarian	_____ 83,200
Salary of Assistants	_____ 1,068,902
Salary of Treasurer	_____
Wages of Janitor	_____ 80,910
Employee Benefits	_____ 384,300
Other Personal Services	_____
TOTAL PERSONAL SERVICES	_____ 1,617,312

300 Other Services and Charges

Professional Services	_____ 59,400
Communication and Transportation	_____ 81,100
Printing and Advertising	_____ 20,400
Insurance	_____ 33,700
Utility Services	_____ 82,000
Repairs and Maintenance	_____ 75,000
Rentals	_____ 2,505
Debt Service	_____ 5
Dues, Interest and Taxes	_____ 5,010
Transfer to LIRF	_____ 30,000
OCLC Service; Refunds; Misc	_____ 26,100
TOTAL OTHER SERVICES AND CHARGES	_____ 415,220

200 Supplies

Office Supplies	_____ 23,700
Operating Supplies	_____ 9,600
Repair and Maintenance	_____
Supplies	_____ 7,900
Other Supplies	_____ 51,700
TOTAL SUPPLIES	_____ 92,900

400 Capital Outlays

Land, Buildings and Improvements	_____ 15
Furniture and Equipment	_____ 111,500
Books	_____ 293,800
Periodicals and Newspapers	_____ 95,400
Nonprinted Materials	_____ 128,853
TOTAL CAPITAL OUTLAYS	_____ 629,568

9999 TOTAL FUND _____ **2,755,000**

(The appropriation resolution should contain the foregoing classification insofar as applicable for each fund. A separate sheet should be prepared for each fund identified as Sections 3, 4, etc.)

This Resolution shall be in full force and effect from and after its passage.

Passed by the Library Board this 14th day of September, 2009.

AYE

NAY

Members of Library Board

Members of Library Board

ID YEAR CO TYPE KEY

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RA

TAXING UNIT Warsaw Community Public Library
 FUND Library Operating

COUNTY Kosciusko
 NET ASSESSED VALUATION 1,186,330,576

(This form is to be prepared for each fund that requires either a tax rate or an appropriation)
 (NOT TO BE PUBLISHED)

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR	AMOUNT USED TO COMPUTE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD
1. Total budget estimate for incoming year	2,755,000		
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	1,380,000		
3. Additional appropriation necessary to be made July 1 to December 31 of present year			
4. Outstanding temporary loans			
a. To be paid not included in lines 2 or 3	0		
b. Not repaid by December 31 of present year	0		
5. TOTAL FUNDS required (add lines 1, 2, 3, 4a and 4b)	4,135,000		
FUNDS ON HAND TO BE RECEIVED FROM SOURCES OTHER THAN PROPOSED TAX LEVY:			
6. Actual cash balance, June 30 of present year (including cash investments)	1,109,219		
7. Taxes to be collected, present year (December settlement)	560,779		
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):			
a. Total Column A Budget Form 2	507,021		
b. Total Column B Budget Form 2	817,926		
9. TOTAL FUNDS (add lines 6, 7, 8a and 8b)	2,994,945		
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	1,140,055		
11. Operating balance (not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	126,216		
12. Amount to be raised by tax levy (add lines 10 and 11)	1,266,271		
13. Property Tax Replacement Credit form Local Option Tax			
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13 from 12)	1,266,271		
15. Levy Excess Fund applied to current budget	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
16. Net amount to be raised	1,266,271		
17. Net Tax Rate on each one hundred dollars of taxable property	.1067		

3. OTHER SERVICES AND CHARGES (continued)

Utility Services		
Gas		
Electricity		
Water		
Waste Disposal Services		
Repairs and Maintenance		
Buildings and Structures		
Equipment		
Rentals		
Real Estate		
Equipment and other rentals		
Debt Service		
Principal of Bonds	320,000	
Interest - Bonds	71,486	391,486
Lease Rental		
Other		
Dues		
Interest on Temporary Loans		
Taxes and Assessments		
Transfer to Library Improvement Reserve Fund		
Book Rebinding		
Snow Removal		
OCLC Svc.; Refunds & other		
TOTAL OTHER SERVICES AND CHARGES		391,486
4. CAPITAL OUTLAYS		
Land		
Buildings		
Improvements Other than Buildings		
Furniture and Equipment		
Other Capital Outlays		
Books		
Periodicals and Newspapers		
Nonprinted Materials (Microforms & Audio Visuals)		
TOTAL CAPITAL OUTLAYS		
FUND TOTAL		391,486

We hereby certify that the foregoing is a true and fair estimate of the necessary expense of the Warsaw Community Public Library for the calendar year 2010 for the purposes therein specified.

Dated this 10th day of August, 2009.

AYE

NAY

Members of Library Board

Members of Library Board

ID YEAR CO TYPE KEY

Warsaw Community Public Library

Kosciusko County, Indiana

ESTIMATE OF MISCELLANEOUS REVENUES
 FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES
 FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED, YEAR 2010

PREPARE SEPARATE ESTIMATE FOR EACH FUND

Bond Interest & Redemption Fund SOURCE OF RECEIPTS	ESTIMATED AMOUNTS TO BE RECEIVED			
	A July 1, 2009 to Dec. 31, 2009	X Department of Local Government Finance	B Jan. 1, 2010 to Dec. 31, 2010	X Department of Local Government Finance
SPECIAL TAXES:				
0201 Financial Institutions Tax/PCA	980		790	
0202 License Excise Tax	9,973		15,900	
0203 CAGIT Certified Shares				
0204 CAGIT Property Tax Replacement Credit			XXXXXXXXXXXXX	
0212 County Option Income Tax (COIT)				
0217 CVET Commercial Vehicle Excise Tax	745		1,100	
OTHER REVENUE:				
1515 State Distribution				
4100 Fines and Fees				
2717 Photocopy Fees				
6101 Income From Trusts				
6100 Interest on Investments	400		800	
2716 County Contractual Library				
1418 Library Service Authority				
2705 Township Contracts (Lists)				
6400 Gifts and Bequests				
1419 Operating Grants (Specify Source)				
1420 Capital Grants (Specify Source)				
5207 Transfer from Operating Fund (For LIRF Only)				
6200 Rental of Property				
5101 Sale of Property				
9999 Total Columns A and B	12,098		18,590	

NOTE: Column A is for the period from July 1 to December 31 of the present.
 Column B is for the period from January 1 to December 31 of the incoming year.
 Columns X are reserved for the Department of Local Government Finance.
 (CAGIT) means County Adjusted Gross Income Tax.

ID YEAR CO TYPE KEY

RESOLUTION OF APPROPRIATIONS

The following resolution appropriates monies for the purpose of defraying the expenses for the fiscal year beginning January 1, 2010 and ending December 31, 2010, including all outstanding claims and obligations, and fixing a time when the same shall take effect.

Section 1. Be it resolved by the Library Board of Warsaw Community Public Library, Kosciusko County, Indiana, that for the expenses of the library for the calendar year ending December 31, 2010, the following sums of money are hereby appropriated, and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same. Such sum herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law.

Section 2. That for said calendar year there is hereby appropriated out of the Bond Interest & Redemption Fund of said Library, the following:

100 Personal Services

Salaries and Wages	_____
Salary of Librarian	_____
Salary of Assistants	_____
Salary of Treasurer	_____
Wages of Janitor	_____
Employee Benefits	_____
Other Personal Services	_____
TOTAL PERSONAL SERVICES	<u>_____</u>

300 Other Services and Charges

Professional Services	_____
Communication and	_____
Transportation	_____
Printing and Advertising	_____
Insurance	_____
Utility Services	_____
Repairs and Maintenance	_____
Rentals	_____
Debt Service	_____
Dues, Interest and Taxes	_____
Transfer to LIRF	_____
TOTAL OTHER SERVICES AND CHARGES	<u>_____</u>
	<u>391,486</u>

200 Supplies

Office Supplies	_____
Operating Supplies	_____
Repair and Maintenance	_____
Supplies	_____
Other Supplies	_____
TOTAL SUPPLIES	<u>_____</u>

400 Capital Outlays

Land, Buildings and	_____
Improvements	_____
Furniture and Equipment	_____
Books	_____
Periodicals and Newspapers	_____
Nonprinted Materials	_____
TOTAL CAPITAL OUTLAYS	<u>_____</u>

9999 TOTAL FUND _____ 391,486

(The appropriation resolution should contain the foregoing classification insofar as applicable for each fund. A separate sheet should be prepared for each fund identified as Sections 3, 4, etc.)

This Resolution shall be in full force and effect from and after its passage.

Passed by the Library Board this 14th day of September, 2009.

AYE

NAY

Members of Library Board

Members of Library Board

ID YEAR CO TYPE KEY

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RATE

TAXING UNIT Warsaw Community Public Library
 FUND Bond Interest & Redemption

COUNTY Kosciusko
 NET ASSESSED VALUATION 1,186,330,576

(This form is to be prepared for each fund that requires either a tax rate or an appropriation)
 (NOT TO BE PUBLISHED)

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR	AMOUNT USED TO COMPUTE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD	CONTROL BOARD AND DLGF FINAL ACTION
1. Total budget estimate for incoming year	391,486			
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	195,619			
3. Additional appropriation necessary to be made July 1 to December 31 of present year				
4. Outstanding temporary loans				
a. To be paid not included in lines 2 or 3	0			
b. Not repaid by December 31 of present year	0			
5. TOTAL FUNDS required (add lines 1, 2, 3, 4a and 4b)	587,105			
FUNDS ON HAND TO BE RECEIVED FROM SOURCES OTHER THAN PROPOSED TAX LEVY:				
6. Actual cash balance, June 30 of present year (including cash investments)	210,399			
7. Taxes to be collected, present year (December settlement)	160,802			
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):				
a. Total Column A Budget Form 2	12,098			
b. Total Column B Budget Form 2	18,590			
9. TOTAL FUNDS (add lines 6, 7, 8a and 8b)	401,889			
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	185,216			
11. Operating balance (not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	190,683			
12. Amount to be raised by tax levy (add lines 10 and 11)	375,899			
13. Property Tax Replacement Credit form Local Option Tax				
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13 from 12)	375,899			
15. Levy Excess Fund applied to current budget	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
16. Net amount to be raised	375,899			
17. Net Tax Rate on each one hundred dollars of taxable property	.0317			

LIBRARY BUDGET ESTIMATE

For the Calendar Year Ending December 31, 2010

Warsaw Community Public Library

Kosciusko County

Prepare a separate estimate for each fund. Library Improvement Reserve Fund	Items	Total Estimate	Approved
1. PERSONAL SERVICES			
Salaries and Wages			
Salary of Librarian			
Salary of Assistants			
Salary of Treasurer			
Wages of Janitors			
Employee Benefits			
Employer's Share - FICA			
Unemployment Compensation			
Employer's Contribution - PERF			
Employer's Contribution - Group Insurance			
Sick Pay			
Other Employee Benefits			
Other Personal Services			
TOTAL PERSONAL SERVICES			
2. SUPPLIES			
Office Supplies			
Official Records			
Stationery and Printing			
Other Office Supplies			
Operating Supplies			
Cleaning and Sanitation Supplies			
Fuel, Oil and Lubricants			
Other Operating Supplies			
Repair and Maintenance Supplies			
Building Materials and Supplies			
Paint and Painting Supplies			
Repair Parts			
Other Repair and Maintenance Supplies			
Other Supplies			
Library Supplies			
Promo & Misc.			
TOTAL SUPPLIES			
3. OTHER SERVICES AND CHARGES			
Professional Services			
Consulting Services			
Engineering and Architectural Services			
Legal Services			
Other Professional Services			
Communication and Transportation			
Telephone and Telegraph			
Postage			
Traveling Expense			
Professional Meetings			
Freight and Express			
Printing and Advertising			
Advertising and Publication of Notices			
Printing (Other Than Office Supplies)			
Insurance			
Official Bonds			
Other Insurance			

3. OTHER SERVICES AND CHARGES (continued)

Utility Services		
Gas		
Electricity		
Water		
Waste Disposal Services		
Repairs and Maintenance		
Buildings and Structures		
Equipment		
Rentals		
Real Estate		
Equipment and other rentals		
Debt Service		
Principal of Bonds		
Interest - Bonds		
Lease Rental		
Other		
Dues		
Interest on Temporary Loans		
Taxes and Assessments		
Transfer to Library Improvement Reserve Fund		
Book Rebinding		
Snow Removal		
OCLC Svc.; Refunds & other		
TOTAL OTHER SERVICES AND CHARGES		
4. CAPITAL OUTLAYS		
Land/Buildings/Improvements Other than Bldg	109,580	
Buildings		
Improvements Other than Buildings		109,580
Furniture and Equipment		
Other Capital Outlays		
Books		
Periodicals and Newspapers		
Nonprinted Materials (Microforms & Audio Visuals)		
TOTAL CAPITAL OUTLAYS		109,580
FUND TOTAL		109,580

We hereby certify that the foregoing is a true and fair estimate of the necessary expense of the Warsaw Community Public Library for the calendar year 2010 for the purposes therein specified.

Dated this 10th day of August, 2009.

AYE

NAY

Members of Library Board

Members of Library Board

ID YEAR CO TYPE KEY

Warsaw Community Public Library

Kosciusko County, Indiana

ESTIMATE OF MISCELLANEOUS REVENUES
 FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES
 FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED, YEAR 2010

PREPARE SEPARATE ESTIMATE FOR EACH FUND

Library Improvement Reserve Fund SOURCE OF RECEIPTS	ESTIMATED AMOUNTS TO BE RECEIVED			
	A July 1, 2009 to Dec. 31, 2009	X Department of Local Government Finance	B Jan. 1, 2010 to Dec. 31, 2010	X Department of Local Government Finance
SPECIAL TAXES:				
0201 Financial Institutions Tax/PCA				
0202 License Excise Tax				
0203 CAGIT Certified Shares				
0204 CAGIT Property Tax Replacement Credit			XXXXXXXXXXXXXX	
0212 County Option Income Tax (COIT)				
0217 CVET Commercial Vehicle Excise Tax				
OTHER REVENUE:				
1515 State Distribution				
4100 Fines and Fees				
2717 Photocopy Fees				
6101 Income From Trusts				
6100 Interest on Investments	1,000		-0-	
2716 County Contractual Library				
1418 Library Service Authority				
2705 Township Contracts (Lists)				
6400 Gifts and Bequests				
1419 Operating Grants (Specify Source)				
1420 Capital Grants (Specify Source)				
5207 Transfer from Operating Fund (For LIRF Only)	0		30,000	
6200 Rental of Property				
5101 Sale of Property				
9999 Total Columns A and B	1,000		30,000	

NOTE: Column A is for the period from July 1 to December 31 of the present.
 Column B is for the period from January 1 to December 31 of the incoming year.
 Columns X are reserved for the Department of Local Government Finance.
 (CAGIT) means County Adjusted Gross Income Tax.

ID YEAR CO TYPE KEY

RESOLUTION OF APPROPRIATIONS

The following resolution appropriates monies for the purpose of defraying the expenses for the fiscal year beginning January 1, 2010 and ending December 31, 2010, including all outstanding claims and obligations, and fixing a time when the same shall take effect.

Section 1. Be it resolved by the Library Board of Warsaw Community Public Library, Kosciusko County, Indiana, that for the expenses of the library for the calendar year ending December 31, 2010, the following sums of money are hereby appropriated, and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same. Such sum herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law.

Section 2. That for said calendar year there is hereby appropriated out of the Library Improvement Reserve Fund of said Library, the following:

100 Personal Services

Salaries and Wages	_____
Salary of Librarian	_____
Salary of Assistants	_____
Salary of Treasurer	_____
Wages of Janitor	_____
Employee Benefits	_____
Other Personal Services	_____
TOTAL PERSONAL SERVICES	<u>_____</u>

300 Other Services and Charges

Professional Services	_____
Communication and	_____
Transportation	_____
Printing and Advertising	_____
Insurance	_____
Utility Services	_____
Repairs and Maintenance	_____
Rentals	_____
Debt Service	_____
Dues, Interest and Taxes	_____
Transfer to LIRF	_____
TOTAL OTHER SERVICES AND CHARGES	<u>_____</u>

200 Supplies

Office Supplies	_____
Operating Supplies	_____
Repair and Maintenance	_____
Supplies	_____
Other Supplies	_____
TOTAL SUPPLIES	<u>_____</u>

400 Capital Outlays

Land, Buildings and	_____
Improvements	_____ 109,580
Furniture and Equipment	_____
Books	_____
Periodicals and Newspapers	_____
Nonprinted Materials	_____
TOTAL CAPITAL OUTLAYS	<u>_____ 109,580</u>

9999 TOTAL FUND _____ 109,580

(The appropriation resolution should contain the foregoing classification insofar as applicable for each fund. A separate sheet should be prepared for each fund identified as Sections 3, 4, etc.)

This Resolution shall be in full force and effect from and after its passage.

Passed by the Library Board this 14th day of September, 2009.

AYE

NAY

Members of Library Board

Members of Library Board

ID YEAR CO TYPE KEY

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RATE

TAXING UNIT Warsaw Community Public Library
 FUND Library Improvement Reserve

COUNTY Kosciusko
 NET ASSESSED VALUATION 1,186,330,576

(This form is to be prepared for each fund that requires either a tax rate or an appropriation)
 (NOT TO BE PUBLISHED)

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR	AMOUNT USED TO COMPUTE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD	CONTROL BOARD AND DLGF FINAL ACTION
1. Total budget estimate for incoming year	109,580			
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	190,000			
3. Additional appropriation necessary to be made July 1 to December 31 of present year				
4. Outstanding temporary loans				
a. To be paid not included in lines 2 or 3	0			
b. Not repaid by December 31 of present year	0			
5. TOTAL FUNDS required (add lines 1, 2, 3, 4a and 4b)	299,580			
FUNDS ON HAND TO BE RECEIVED FROM SOURCES OTHER THAN PROPOSED TAX LEVY:				
6. Actual cash balance, June 30 of present year (including cash investments)	268,580			
7. Taxes to be collected, present year (December settlement)				
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):				
a. Total Column A Budget Form 2	1,000			
b. Total Column B Budget Form 2	30,000			
9. TOTAL FUNDS (add lines 6, 7, 8a and 8b)	299,580			
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)				
11. Operating balance (not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)				
12. Amount to be raised by tax levy (add lines 10 and 11)				
13. Property Tax Replacement Credit form Local Option Tax				
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13 from 12)				
15. Levy Excess Fund applied to current budget	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	
16. Net amount to be raised				
17. Net Tax Rate on each one hundred dollars of taxable property				

3. OTHER SERVICES AND CHARGES (continued)

Utility Services			
Gas			
Electricity			
Water			
Waste Disposal Services			
Repairs and Maintenance			
Buildings and Structures			
Equipment			
Rentals			
Real Estate			
Equipment and other rentals			
Debt Service			
Principal of Bonds			
Interest - Bonds			
Lease Rental			
Other			
Dues			
Interest on Temporary Loans			
Taxes and Assessments			
Transfer to Library Improvement Reserve Fund			
Book Rebinding			
Snow Removal			
OCLC Svc.; Refunds & other			
TOTAL OTHER SERVICES AND CHARGES			
4. CAPITAL OUTLAYS			
Land/Bld/Improvements other than Bld	195,114		
Buildings			
Improvements Other than Buildings			
Furniture and Equipment	66,500	261,614	
Other Capital Outlays			
Books			
Periodicals and Newspapers			
Nonprinted Materials (Microforms & Audio Visuals)			
TOTAL CAPITAL OUTLAYS		261,614	
FUND TOTAL		261,614	

We hereby certify that the foregoing is a true and fair estimate of the necessary expense of the Warsaw Community Public Library for the calendar year 2010 for the purposes therein specified.

Dated this 10th day of August, 2009.

AYE

NAY

Members of Library Board

Members of Library Board

ID YEAR CO TYPE KEY

Warsaw Community Public Library

Kosciusko County, Indiana

ESTIMATE OF MISCELLANEOUS REVENUES
 FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES
 FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED, YEAR 2010

PREPARE SEPARATE ESTIMATE FOR EACH FUND

Library Capital Project Fund SOURCE OF RECEIPTS	ESTIMATED AMOUNTS TO BE RECEIVED			
	A July 1, 2009 to Dec. 31, 2009	X Department of Local Government Finance	B Jan. 1, 2010 to Dec. 31, 2010	X Department of Local Government Finance
SPECIAL TAXES:				
0201 Financial Institutions Tax/PCA	460		370	
0202 License Excise Tax	4,700		7,500	
0203 CAGIT Certified Shares				
0204 CAGIT Property Tax Replacement Credit			XXXXXXXXXXXXX	
0212 County Option Income Tax (COIT)				
0217 CVET Commercial Vehicle Excise Tax	350		560	
OTHER REVENUE:				
1515 State Distribution				
4100 Fines and Fees				
2717 Photocopy Fees				
6101 Income From Trusts				
6100 Interest on Investments	500		1,000	
2716 County Contractual Library				
1418 Library Service Authority				
2705 Township Contracts (Lists)				
6400 Gifts and Bequests				
1419 Operating Grants (Specify Source)				
1420 Capital Grants (Specify Source)				
5207 Transfer from Operating Fund (For LIRF Only)				
6200 Rental of Property				
5101 Sale of Property				
9999 Total Columns A and B	6,010		9,430	

NOTE: Column A is for the period from July 1 to December 31 of the present.
 Column B is for the period from January 1 to December 31 of the incoming year.
 Columns X are reserved for the Department of Local Government Finance.
 (CAGIT) means County Adjusted Gross Income Tax.

 ID YEAR CO TYPE KEY

RESOLUTION OF APPROPRIATIONS

The following resolution appropriates monies for the purpose of defraying the expenses for the fiscal year beginning January 1, 2010 and ending December 31, 2010, including all outstanding claims and obligations, and fixing a time when the same shall take effect.

Section 1. Be it resolved by the Library Board of Warsaw Community Public Library, Kosciusko County, Indiana, that for the expenses of the library for the calendar year ending December 31, 2010, the following sums of money are hereby appropriated, and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same. Such sum herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law.

Section 2. That for said calendar year there is hereby appropriated out of the Library Capital Project Fund of said Library, the following:

100 Personal Services

Salaries and Wages	_____
Salary of Librarian	_____
Salary of Assistants	_____
Salary of Treasurer	_____
Wages of Janitor	_____
Employee Benefits	_____
Other Personal Services	_____
TOTAL PERSONAL SERVICES	<u>_____</u>

300 Other Services and Charges

Professional Services	_____
Communication and	_____
Transportation	_____
Printing and Advertising	_____
Insurance	_____
Utility Services	_____
Repairs and Maintenance	_____
Rentals	_____
Debt Service	_____
Dues, Interest and Taxes	_____
Transfer to LIRF	_____
_____	_____
TOTAL OTHER SERVICES AND CHARGES	<u>_____</u>

200 Supplies

Office Supplies	_____
Operating Supplies	_____
Repair and Maintenance	_____
Supplies	_____
Other Supplies	_____
TOTAL SUPPLIES	<u>_____</u>

400 Capital Outlays

Land, Buildings and	_____
Improvements	<u>195,114</u>
Furniture and Equipment	<u>66,500</u>
Books	_____
Periodicals and Newspapers	_____
Nonprinted Materials	_____
TOTAL CAPITAL OUTLAYS	<u>261,614</u>

9999 TOTAL FUND 261,614

(The appropriation resolution should contain the foregoing classification insofar as applicable for each fund. A separate sheet should be prepared for each fund identified as Sections 3, 4, etc.)

This Resolution shall be in full force and effect from and after its passage.

Passed by the Library Board this 14th day of September, 2009.

AYE

NAY

Members of Library Board

Members of Library Board

ID YEAR CO TYPE KEY

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RATE

TAXING UNIT Warsaw Community Public Library
 FUND Library Capital Project

COUNTY Kosciusko
 NET ASSESSED VALUATION 1,186,330,576

(This form is to be prepared for each fund that requires either a tax rate or an appropriation)
 (NOT TO BE PUBLISHED)

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR	AMOUNT USED TO COMPUTE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD	CONTROL BOARD AND DLGF FINAL ACTION
1. Total budget estimate for incoming year	261,614			
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	372,500			
3. Additional appropriation necessary to be made July 1 to December 31 of present year				
4. Outstanding temporary loans				
a. To be paid not included in lines 2 or 3	0			
b. Not repaid by December 31 of present year	0			
5. TOTAL FUNDS required (add lines 1, 2, 3, 4a and 4b)	634,114			
FUNDS ON HAND TO BE RECEIVED FROM SOURCES OTHER THAN PROPOSED TAX LEVY:				
6. Actual cash balance, June 30 of present year (including cash investments)	372,598			
7. Taxes to be collected, present year (December settlement)	76,347			
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):				
a. Total Column A Budget Form 2	6,010			
b. Total Column B Budget Form 2	9,430			
9. TOTAL FUNDS (add lines 6, 7, 8a and 8b)	464,385			
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	169,729			
11. Operating balance (not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	0			
12. Amount to be raised by tax levy (add lines 10 and 11)	169,729			
13. Property Tax Replacement Credit form Local Option Tax				
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13 from 12)	169,729			
15. Levy Excess Fund applied to current budget	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
16. Net amount to be raised	169,729			
17. Net Tax Rate on each one hundred dollars of taxable property	.0143			

RESOLUTION TO REDUCE CURRENT BUDGET

(Reduce necessary expenditures, Line 2, Budget Form 4-B)

Whereas, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further ordained (resolved) that the following existing appropriations be reduced in the following amounts:

	<u>Amount Requested</u>	<u>Amount Reduced</u>
OPERATING FUND		
Reduce:		
2008 Budget Encumbrance		
Supplies	\$621	\$621
Other Services & Charges	\$14	\$14
Capital Outlays	\$24,800	\$24,800
Sub-Total	<u>\$25,435</u>	<u>\$25,435</u>
2009 Budget		
Personal Services	\$10,000	\$10,000
Supplies	\$17,000	\$17,000
Other Services & Charges	\$21,000	\$21,000
Capital Outlays	\$34,571	\$34,571
Sub-Total	<u>\$82,571</u>	<u>\$82,571</u>
TOTAL FOR OPERATING FUND	<u>\$108,006</u>	<u>\$108,006</u>
LIBRARY CAPITAL PROJECT FUND		
Reduce:		
2009 Budget		
Land/Buildings/Improvements/Furn & Equip	\$37,153	\$37,153
TOTAL FOR OPERATING FUND	<u>\$37,153</u>	<u>\$37,153</u>

Adopted this 10th day of August, 2009

AYE

NAY

Attest:

WARSAW COMMUNITY PUBLIC LIBRARY
310 E. Main St.
Warsaw, IN 46580

Secretary, Library Board

**COMMITMENT TO JOIN INDIANA STATE LIBRARY CONSORTIUM FOR
PUBLIC LIBRARY INTERNET ACCESS
for
FUNDING YEAR 2010 - JULY 1, 2010 THROUGH JUNE 30, 2011**

Whereas, Warsaw Community Public Library Board of Trustees desires the library, to be part of the Indiana State Library Consortium for Public Library Internet Access; and,

Whereas, Warsaw Community Public Library Board of Trustees agree to follow all the rules of being part of the Indiana State Library Consortium for Public Library Internet Access including:

1. The library filters all computers and receives the e-rate discount on vendor invoices. If library chooses not to filter, they can be in the consortium and do not receive e-rate discount, but may be eligible for reimbursement from State Technology Grant Fund.
2. Include total cost of non-e-rate services in one or more fund budgets
3. Library will assume financial responsibility for non-eRate portion that may not be covered by State Technology Grant Fund.
4. Work with AdTec in the filing of all forms, except Form 470, with Schools & Libraries Division

Therefore, Warsaw Community Public Library Board of Trustees do pass this resolution at a public library board of trustees meeting and agree to all the terms of the Indiana State Library Consortium for Public Library Internet Access.

Dated the 10 day of August, 2009.

NAY

AYE

(Attest by Secretary)

**DO NOT SEND THIS FORM TO THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
 OR TO THE FEDERAL COMMUNICATIONS COMMISSION**

**Schools and Libraries Universal Service
 Certification by Administrative Authority to Billed Entity of
 Compliance with the Children's Internet Protection Act**

Please read instructions before completing.
 (To be completed by the Administrative Authority and provided to your Billed Entity)
This form is required only for funding years beginning July 1, 2001 and later.

Administrative Authority's Form Identifier: _____
 Create your own code to identify THIS Form 479.

Block 1: Administrative Authority Information

1. Name of Administrative Authority	2. Funding Year
-------------------------------------	-----------------

3. Mailing Address and Contact Information for Administrative Authority
 Street Address, P. O. Box or Route Number

City	State	Zip Code
------	-------	----------

Name of Contact Person

10-Digit Telephone Number	Fax Number	Email Address
---------------------------	------------	---------------

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

Block 2: Certifications and Signature

- I am the Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. The Administrative Authority must make the required certification(s) for the purposes of the Children's Internet Protection Act (CIPA) in order to receive discounted services.
- I recognize that I may be audited pursuant to this form and will retain for five years any and all records that I rely upon to complete this form.

Name of Administrative Authority _____
 Administrative Authority's Form Identifier _____
 Contact Person _____
 Telephone Number _____

Block 2: Certifications and Signature (Continued)

6. I certify that as of the date of the start of discounted services:

- a the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments has (have) complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).
- b pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments:
 (FOR SCHOOLS and FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

 (FOR FUNDING YEAR 2003 ONLY: FOR LIBRARIES IN THE SECOND OR THIRD FUNDING YEAR FOR PURPOSES OF CIPA) is (are) in compliance with the requirements of CIPA under at 47 U.S.C. § 254(l) and undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA under 47 U.S.C. § 254(h) for the next funding year.
- c the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), does not apply because the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments is (are) receiving discount services only for telecommunications services.

CIPA Waiver. Check the box below if you are requesting a waiver of CIPA requirements for the Second Funding Year after April 20, 2001 in which the recipients of service under your administrative authority have applied for discounts:

- d I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year after April 20, 2001 in which they apply for discounts.

CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004. Check the box below if you are requesting a waiver of CIPA requirements for Funding Year 2004 for the library(ies) under your administrative authority that have applied for discounts for Funding Year 2004:

- e I am providing notification that, as of the date of the start of discounted services in Funding Year 2004, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the library(ies) under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of Funding Year 2005.

The certification language above is not intended to fully set forth or explain all the requirements of the statute.

7. Signature of authorized person	8. Date
-----------------------------------	---------

9. Printed name of authorized person

10. Title or position of authorized person

11. Telephone number of authorized person

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to be 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PERM, Paperwork Reduction Act Project (3060-0853), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0853.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

A paper copy of this form, with a signature in Block 2, Item 7, must be mailed or delivered to your Billed Entity.

**Letter of Agency For Funding Year 2010-2011
For Internet & Telecommunications Services
Indiana State Library Consortium for
Public Library Internet Access**

Public Library Name Warsaw Community Public Library

Employer Identification Number (Federal EIN): 35-1183700

Phone Number: 574-267-6011

Fax Number: 574-267-3959

E-mail Address: azydek@warsawlibrary.org

Contact Name: Ann M. Zydek

This is to confirm our participation in the **Indiana State Library Consortium for Public Library Internet Access** for the procurement of **Internet, Internet-related services, and Telecommunications services including VOIP and WAN as available under the statewide contract**. I hereby authorize **Indiana State Library Consortium for Public Library Internet Access** to contract with AdTec, Inc to file FCC Form 471, other required E-rate forms, and other responses to requests for information to the Schools and Libraries Division of the Universal Service Administrative Company on behalf of the above listed public library.

I understand that, in submitting these forms on our behalf, the Indiana State Library and/or Ad-Tec is making certifications for the above named public library (hereinafter called **the Library**). By signing this Letter of Agency, I make the following certifications:

- (a) I certify that **the Library** is a library under the statutory definitions of LSTA (Library Services Technology Act) that does not operate as for-profit business and does not have endowments exceeding \$50 million.
- (b) I certify that **the Library** has/have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the Billed Entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services from funds to which access has been secured in the current funding year.
- (c) I certify that **the Library** is covered by technology plans that are written, that cover all 12 months of the funding year, and that have been or will be approved by the Indiana State Library, a **Schools and Libraries Division (SLD)**-certified technology plan approver, prior to the commencement of service. The plan was written in accordance with Schools and Libraries Division requirements.
- (d) I certify that the services **the Library** purchases at discounts provided by 47 U.S.C. §254 will be used solely for library purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. §54.500(et seq.).
- (e) I certify that **the Library** has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
- (f) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

(g) I certify that I will retain required documents for a period of at least five years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

(h) I certify that I am authorized to order Internet access and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. §1001 and civil violations of the False Claims Act.

(i) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

(j) I certify, on behalf of the entities covered by this Letter of Agency, that any funding requests for internal connections services, except basic maintenance services, applied for in the resulting FCC Form 471 application are not in violation of the Commission requirement that eligible entities are not eligible for such support more than twice every five funding years beginning with Funding Year 2005 as required by the Commission's rules at 47 C.F.R. §54.506(c).

(k) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.

(l) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to **the Indiana State Library Consortium for Public Library Internet Access** for E-rate submission is true.

Signature: _____

Title: _____ Library Director _____

Name (printed): ___Ann M. Zydek_____

Date: ___August 10, 2009_____

Signing this form authorizes the Indiana State Library as the Consortium leader to contract with AdTec to file for discounts on your behalf related to your Internet services from the federal E-Rate program.

RETURN TO:

Karen Ainslie, Public Library Services Consultant
Indiana State Library
Library Development Office
140 North Senate Avenue
Indianapolis, IN 46204